

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
November 4, 2020

OPEN SESSION

CALL TO ORDER – President Phillips called the meeting to order at 6:32 p.m.

ROLL CALL - Board members present: Kathryn Sheppard, Jonna Phillips, Linda Brown and America Navarro were present. Dennis Slusser was not present.

Staff Present: Doug Kaelin, Superintendent; Lorelle Mudd, CBO; Tyler Rutledge, H.S. Principal and Donna Cyr, Admin. Assist. & HR Director

PLEDGE OF ALLEGIANCE – President Phillips lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda with no changes. MSCU (Navarro/Brown) 4/0/1
Phillips – Aye Brown – Aye Navarro – Aye Sheppard – Aye Slusser - Absent

APPROVAL OF MINUTES

The Board approved the minutes from the Regular meeting on October 7, 2020 as written. MSCU (Sheppard/Navarro) 4/0/1
Phillips – Aye Brown – Aye Navarro – Aye Sheppard – Aye Slusser - Absent

The Board adjourned into Closed Session at 6:34 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:07 pm

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Phillips announced no action was taken during Closed Session.

PARENT ASSOCIATIONS REPORTS – Ashley Stone, RPA Treasurer, Spaghetti Feed sales are going well. Sponsors are about half of what we normally have but going well. Kids at Richvale and happy and thriving.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS
No report for CSEA or BUTA.

PUBLIC COMMENT – Ashley Stone – Mrs. Stone asked about the next phase of re-opening and was told that would be addressed under the Superintendents Report. Mrs. Stone also asked about the rules for backpacks – are they allowed. Superintendent Kaelin will check with the elementary school.

Dennis Slusser arrived at 7:11 pm

Sandi Moffitt – Mrs. Moffitt read a statement on the issue of our behavioral discipline system. She would like to meet with the Superintendent and any Board member that was available to discuss her thoughts.

REPORTS:

HIGH SCHOOL PRINCIPAL’S REPORT:

Principal Rutledge gave the report:

- Staff meeting on Wed. was positive and productive
- Students are excited to be back to in person learning
- Having a 30 minute meeting with each Senior to see how they are doing, what their goals are, and what are their plans after graduation. Has been very successful
- November 12th are senior pictures and November 17th are the remainder of students
- FFA’s pumpkin patch was successful. Ms. Norvell and Mr. Boyes are thinking about doing a corn maze next year
- The Pig raffle ends on November 6th
- The Fitness Center at the HS is great and wanted to thank the Sports Boosters for the new equipment.

ELEMENTARY SCHOOL PRINCIPAL’S REPORT:

Superintendent Kaelin gave the report:

- All students are back to in person learning.
- Impressed with the kids wearing their facemasks
- We’re still making some adjustments to pickup and dropoff of students. Aides are assisting.
- The meal program pickup is moving to the pool area
- Temperature checks are going well.
- Struggling with aide positions – we have two open positions.
- Looking at reopening and going to the next phase of four days a week with Kindergarten through 3rd grade starting on November 16th – this has not been signed off by bargaining unit.

SUPERINTENDENT & M/O/T, CAFETERIA REPORT:

Superintendent Kaelin gave the report:

- Our two new Grounds/Maintenance people are doing a great job.
- Working on the sprinkler system at the HS
- Finanlizing the construction projects – all lockers should be here by mid-month, the new clock/intercom system next week; the new phone system should be November 18th. At RES during Thanksgiving break they will be finalizing some of their projects
- CIF program is set – we have modified our league
- Everything seems to be going well.
- Introduced Lorelle Mudd our new CBO to the Board and public. Very excited to have her.
- Will set up a meeting with Mrs. Moffitt.

BOARD MEMBER REPORTS: No Board member reports.

CONSENT AGENDA

The Board approved the Consent Agenda Items A-B. MSCU (Sheppard/Slusser) 5/0

Phillips – Aye Brown – Aye Navarro – Aye Sheppard – Aye Slusser - Aye

- A. Approve Inter-district Agreement Request(s) for the 2020-2021 school year
- B. Approve PO / Vendor Report for September 26 through October 28, 2020

ACTION ITEMS

The Board approved Personnel Action Item A - E. MSCU (Slusser/Navarro) 5/0

Phillips – Aye Brown – Aye Navarro – Aye Sheppard – Aye Slusser - Aye

- A. Approve two 5 hour Special Circumstance Aide positions at BHS
- B. Approve two 5 hour Instructional Aide positions for BES Special Day Class
- C. Set Date of Board of Trustee Annual Organizational Meeting for December 2, 2020
This is an annual requirement to schedule the organizational meeting.
- D. Approve Agreement with Turf Star to purchase a new diesel mower not to exceed \$71,509.53
- E. Approve Hiring Contract for Chief Business Officer

PERSONNEL ACTION

The Board approved Personnel Action Item A - D. MSCU (Slusser/Sheppard) 5/0

Phillips – Aye Brown – Aye Navarro – Aye Sheppard – Aye Slusser – Aye

- A. Approve Hiring of Chris Hall, Bryson Roles and Brian Roles as walk on Football coaches for 2020-2021 season
- B. Approve Hiring of Jane Little and Jessica Hane in 5 hour Special Circumstance Aide positions at BHS effective 10/22/2020
- C. Approve Hiring of Kris Scott in 5 hour Instructional Aide position in BES Special Day Class effective 10/19/2020
- D. Approve Hiring of Lorelle Mudd as Chief Business Officer effective November 2, 2020

INFORMATION ITEMS - None

FUTURE ITEMS FOR DISCUSSION – None

ADJOURNMENT - The meeting was adjourned at 7:40 p.m.

MINUTES APPROVED AND ADOPTED:

Presiding President

12-2-2020

Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Gridley Herald, District Office and Schools for Posting, and Official Record.